

**PUPIL TRANSPORTATION MANAGEMENT POLICIES**

**(C) Pupil management and safety instruction policies shall include the following:**

- (1) Pupils shall arrive at the bus stop before the bus is scheduled to arrive.**
- (2) Pupils must wait in a location clear of traffic and away from the bus stops.**
- (3) Behavior at school bus stop must not threaten life, limb or property of any individual.**
- (4) Pupils must go directly to an available or assigned seat so the bus may safely resume motion.**
- (5) Pupils must remain seated keeping aisles and exits clear.**
- (6) Pupils must observe classroom conduct and obey the driver promptly and respectfully.**
- (7) Pupils must not use profane language.**
- (8) Pupils must refrain from eating and drinking on the bus except as required for medical reasons.**
- (9) Pupils must not use tobacco on the bus.**
- (10) Pupils must not have alcohol or drugs in their possession on the bus except for prescription medication required for a student.**
- (11) Pupil must not throw or pass objects on, from or into the bus.**
- (12) Pupils may carry on the bus only objects that can be held in their laps (see paragraph (1) of rule 3301-83-20 of the Administrative Code).**
- (13) Pupils must leave or board the bus at locations to which they have been assigned unless they have parental and administrative authorization to do otherwise.**
- (14) Pupils must not put heads or arms out of the bus windows.**
- (15) Guidelines will be formulated for the use and storage of equipment and other means of assistance required by handicapped pupils.**
- (16) Drivers and bus aides must have access to appropriate information about the child to the degree that such information might affect safe transportation and medical well-being. This information must be available in the vehicle or readily accessible in the transportation office. All such information is strictly confidential.**